

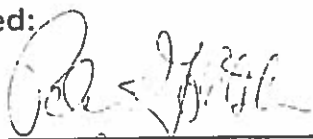
**California Community Colleges**  
**2002-03 Expenditure Report**  
**on**  
**Part-Time Faculty Compensation Parity**

San Francisco CCD  
District

1	Gap in Total Parity as Negotiated by District	(1)	\$
2	State Part-Time Faculty Compensation Funds spent to close the Gap		\$1,891,425.00
	+		+
3	Other new funds to close the Gap		\$
4	Sub -Total of new funds (Line 2 plus 3)		\$1,891,425
5	Difference (Line 1 minus 4)	(1)	\$

(1) 100% total parity approved by District on Feb.  
14, 2003. The total parity amount and the difference  
is being determined.

Approved:



District CEO

2/14/03  
Date

By February 10, 2003  
please return this form to:

Fiscal Services Unit  
Chancellor's Office  
California Community Colleges  
1102 Q Street, 3rd Floor  
Sacramento, CA 95814

**Subject: Reporting on Part-time Faculty Compensation Funds**

**Date:** Wed, 2 Oct 2002 10:56:52 -0700

**From:** "Turnage, Robert" <rturnage@ccl.cccco.edu>

**To:** "ceo-all@cccoco.edu" <ceo-all@CCCCO.edu>, "cbo-all@cccoco.edu" <cbo-all@CCCCO.edu>, "chro-all@cccoco.edu" <chro-all@CCCCO.edu>

STATE OF CALIFORNIA  
California Community Colleges  
Chancellor's Office  
1102 Q Street  
Sacramento, Ca 95814-6511  
(916) 445-8752  
<<http://www.cccco.edu>>

<<...>>

**E-MAIL ONLY**

**TO:** Chief Executive Officers  
Chief Business Officers  
Chief Human Resource Officers  
Other Interested Parties

**FROM:** Robert Turnage  
Vice Chancellor for Fiscal Policy

**DATE:** October 2, 2002

**SUBJECT:** Advisory on Appropriations for Part-time Faculty Compensation

This advisory is intended to remind interested parties of reporting dates and to clarify reporting procedures regarding funds allocated for part-time faculty compensation. In doing so, we are asking for two reports, one due October 10, 2002 for 2001-02 funds, the other due February 10, 2003, for 2002-03 funds. These reporting dates are consistent with an advisory on this subject issued September 25, 2001.

**Background.** The 2001-02 Budget Act included \$57 million from a one-time funding source (the Proposition 98 Reversion Account) for part-time faculty compensation. The 2002-03 Budget Act includes \$57 million from ongoing Proposition 98 funds for this purpose. This is the second year of state appropriation for this purpose, and the first year from an ongoing funding source.

Language in both budget acts specifies that the funds are to be used to assist districts in making part-time faculty salaries more comparable to full-time salaries for similar work, as determined through local collective bargaining. The language further specifies that the funds "...shall not supplant the amount of resources each district used to compensate part-time faculty or be used to exceed parity of each part-time faculty employed by each district with regular full-time faculty at the same district, as certified by the chancellor. If a district achieves parity, its allocation may be used for any other educational purpose."

On September 9, 2002, the Board of Governors approved a System Budget Request for 2003-04 that includes a proposed doubling of the annual allocation for part-time faculty compensation to \$114 million. The request is now pending with the Department of Finance.

**Reporting for 2001-02 Funds.** All districts received full allocations of part-time faculty compensation funds for 2001-02, pursuant to instructions included in an advisory dated September 25, 2001. Each district's chief

executive officer signed a form certifying that the district would determine, through the local collective bargaining process, the specific definitions, policies and amounts needed to achieve compensation parity between part-time and full-time faculty for similar work. The chief executive officers also certified that:

- \* Documentation of the negotiated agreement would be sent to the Chancellor's Office.
- \* The funds would be used in compliance with the budget act language and other applicable laws and regulations.
- \* The expenditure report on use of these funds (on a form provided in the advisory) would be sent to the Chancellor's Office on or before October 10, 2002.

To date we have received expenditure reports/documentation of negotiated agreements from only two districts. Receiving the required reports and documentation, as specified in the September 25, 2001 advisory, by the October 10, 2002 date will help us in responding to queries from the Department of Finance and in advocating, on behalf of the System, an augmented level of future funding. For your convenience, attachment 1 reproduces the expenditure report form that was provided in last year's advisory. Please include the following with the expenditure reports:

- \* A copy of the negotiated agreement.
- \* Salary schedules for both part-time and full-time faculty consistent with both the recently-bargained agreements and the predecessor agreements.
- \* Detail showing how the estimated amounts reported in the Chancellor's Office form were calculated.

X Districts That Have Not Bargained Parity Definition. We understand that some districts have not yet succeeded in bargaining definitions of parity. In such cases, districts should provide, by the October 10 reporting date, a brief narrative describing the status of negotiations and the prospects for timely and successful conclusion of negotiations. Districts should provide the expenditure report and related documentation as soon as possible, upon completion of negotiations.

Reporting for 2002-03 Funds. Initial allocation of the \$57 million of 2002-03 funds began with the Advance Apportionment in July. By the First Principal Apportionment approximately 60 percent of the 2002-03 allocations will have been made. The remaining funds will be distributed in monthly installments from February through June.

The Board of Governors Policy Statement on Part-time Faculty Compensation--dated September 10, 2001, and included as an attachment to the September 25, 2001, advisory--included the following statement: "As a condition of participating in the program and being eligible to receive infusions beyond the level provided in the first year, the district must have bargained its definition of 'parity' before the middle of the second year (essentially by January or February of 2003, just before apportionment goes out.) A district not reaching agreement regarding 'parity' will retain its first year allocation, and will again become eligible for allocations beyond this level when it provides its locally bargained definition of 'parity.'"

Some confusion recently arose as to whether this policy was applicable to 2002-03 funds. This question has been resolved as follows:

- 1) The policy is not applicable to the 2002-03 allocation because the amount appropriated in the 2002-03 Budget Act was the same as in 2001-02; not an infusion "...beyond the level provided in the first year..."
- 2) Nevertheless, districts should provide to the Chancellor's Office by February 10, 2003, the same type of information

required for the 2001-02 allocation.



Attachment 2 is the form for reporting the expenditure of the 2002-03 funds. We request that the same type of documentation be provided as is provided for the 2001-02 report that is due October 10, 2002. Those districts that have not concluded negotiations for the distribution of 2002-03 funds should provide a brief narrative describing the status of negotiations and the prospects for timely and successful conclusion of negotiations. Districts should provide the expenditure report and related documentation as soon as possible, upon completion of negotiations.

Again, it is important that we receive this information by February 10, 2003, so that we can respond to legislative and Department of Finance inquiries during the spring budget hearings. Thanks in advance for your cooperation.

Attachments

- \* 2001-02 Expenditure Report Form
- \* 2002-03 Expenditure Report Form

<<PTFacObligExpRep0102.xls>> <<PTFacObligExpRep0203.xls>>

 PTFacObligExpRep0102.xls	<b>Name:</b> PTFacObligExpRep0102.xls <b>Type:</b> Microsoft Excel Worksheet (application/vnd.ms-excel) <b>Encoding:</b> base64
 PTFacObligExpRep0203.xls	<b>Name:</b> PTFacObligExpRep0203.xls <b>Type:</b> Microsoft Excel Worksheet (application/vnd.ms-excel) <b>Encoding:</b> base64