

BYLAWS, Adopted by Precinct 32, July 27, 1994 As amended by General Membership Meeting September 27, 1994. Amended at General Membership meeting April, 20, 2016

SAN FRANCISCO COMMUNITY COLLEGE DISTRICT FEDERATION OF TEACHERS, LOCAL 2121, AFT, RETIREE CHAPTER

I. NAME

The name of this organization shall be the San Francisco Community College District Federation of Teachers, Local 2121, American Federation of Teachers, Retiree Chapter.

II. OBJECTIVES

- A. To support the aims, goals and objectives of the San Francisco Community College District Federation of Teachers.
- B. To promote the best interests and welfare of San Francisco Community College District retirees through programs which will improve the quality of life for both active and retired members. .
- C. To unite members for greater strength as an action body, and to enhance communication between active and retired faculty.
- D. To gather and disseminate information of interest for our members.
- E. To encourage continued professional involvement in issues pertinent to retirees.
- F. To promote cooperation with other organizations whose aims and goals coincide with our own.

III. MEMBERSHIP

- A All members of the San Francisco Community College District Federation of Teachers may after retirement become members of this Chapter.
- B. Members of the Retire Chapter shall be accorded all privileges of regular membership, except that they may not vote on strike issues or contract ratification:

IV. DUES

Chapter dues shall be set by the Chapter, to be approved by the AFT 2121 Exec. Bd., as stated in Article VII, Section 7. of the Bylaws of the San Francisco Community College District Federation of Teachers, and shall be deposited into the Union's general fund and recorded.

V. EXECUTIVE COMMITTEE

- A. The Executive. Committee shall, consist of a chairperson, a vice chairperson, secretary, treasurer, E. Bd. member and Delegate Assembly representative.
- B. Special meetings may be called by the Chair or at the written request of three Executive Committee members.
- C. Executive Committee members shall serve for two years.
- D. Vacancies in office shall be filled by a majority vote of the Executive Committee, and the

replacement for each position shall complete the unexpired term of the position vacated.

E. The Executive Committee shall be empowered to conduct the ordinary business of the Chapter between meetings.

VI. MEETINGS

A. Membership meetings shall be held quarterly and at such other times, as designated by the Executive Committee.

B. Each member shall be given due notice of a general membership meeting not less than two weeks prior to the date of the meeting.

C. Notice of special or, emergency meetings may be given by telephone or email.

D. A quorum of a general or special membership meeting shall be five per cent (5%) of the total membership.

VII. DUTIES OF OFFICERS

A. Chair

1. It shall be the duty of the Chair to preside at all meetings, and to perform such other duties as shall be assigned from time to time by the membership or the Executive Committee.

2. It shall be the duty of the Chair to appoint such committees, both standing and ad hoc, as are from time to time called for with the approval of the Executive Committee, and to be an ex officio member of all committees.

3. The Chair shall see that all orders and resolutions of the Executive Committee and the membership are performed.

4. The Chair or their designee shall represent the Chapter on the Delegate Assembly and Executive Board of AFT 2121 when the elected retiree representatives are unable to serve.

B. Vice Chair

1. The Vice Chair shall assume the duties of the Chair in his/her absence

C. Secretary

1. The Secretary shall record and report all minutes of Executive Committee and Chapter meetings.

2. The Secretary shall maintain an accurate list of members in good standing.

3. The Secretary shall supervise timely notices of Chapter meetings, other activities of the Chapter.

4. The Secretary shall prepare correspondence approved and requested by the . Executive Committee and the membership

D. Treasurer

1. The Treasurer shall collect all money due the Chapter and disburse the same on the order of the Chapter.

E. AFT 2121 Executive Board Member

1. A Retired Chapter member in good standing shall serve on the Executive Board of AFT 2121
2. If the elected representative is unable to attend a meeting, the Chair or their designee will serve.

F. AFT 2121 Delegate Assembly-precinct representative

1. A Retired Chapter member in good standing shall serve on the Delegate Assembly of AFT 2121 and as precinct rep
2. If the elected representative is unable to attend a meeting, the Chair or their designee will serve.

VIII. NOMINATIONS and ELECTIONS

A. Election of officers shall be held at a general membership meeting during the month of April of even-numbered years,

B. All members of the Chapter in good standing shall be eligible to vote, and majority of votes cast shall be sufficient to elect to any office.

C. Nominations for the Executive Committee shall be .made from the floor *of* the January meeting. Notice of these nominations shall be sent with the April meeting notice. Further nominations may be made from the floor of the April meeting.

D. Election shall be conducted by secret ballot. Ballots shall be counted by a committee appointed by the Chair with the approval of the members in attendance at the April meeting. Election records shall be preserved for one year.

E. The newly elected Executive Committee shall take office immediately

IX. COMMITTEES

A. Special committees may be authorized by the general membership or the Executive Committee.

X. RATIFICATION

A. This document shall be ratified by a majority of those attending a general membership or Delegate Assembly Meeting for which this document has been placed on the agenda and the membership duly notified. .

B. When the above action has been successfully completed, Precinct 32 will be replaced by the San Francisco Community College District Federation of Teachers, Local 2121, American Federation of Teachers, Retiree Chapter, and these articles shall become the By-laws of this body.

XI. AMENDMENTS

A. Amendments to the Bylaws shall be submitted to the Secretary at the meeting preceding the one at which they will be voted, and due notice shall be given to the members with the meeting notice of the next meeting: They must be approved by a majority of members present at a general membership meeting. Once adopted the amendments shall become part of the By-laws upon approval of the Executive Board of Local 2121.

XII. PARLIAMENTARY AUTHORITY

A. Robert's Rules of Order (latest revision) shall govern this Chapter, where they are not inconsistent with the Constitution, By-laws, or Rules adopted by Local 2121

Revised: April 20, 2016

Presented to the AFT 2121 Executive Board: May 3, 2016