November 15, 2017
District response to AFT Discussion Draft regarding Article 19.C.1. and 19.C.1.3.6

Article 19.C.1

19.C. Counseling Calendar

The work year for Regular and Contract Academic, Career, Re-entry, Transfer, EOPS, and DSP&S counselors shall be 175 days and shall begin approximately two (2) weeks prior to the beginning of a Fall semester. Such work year shall be as follows:

1. **Academic, Career, Re-entry, Transfer, New Student (NSCD), Continuing Student (CSCD), Multicultural Retention Services Department (MRSD), Financial Aid (FA), Extended Opportunity Programs and Services (EOPS), and Disable Students Programs and Services (DSP&S) Counselors.**

Article 19.C.1.3

1.3 Each counselor shall be allotted compensatory hours for service following 19.C.1.1 and 19.C.1.2 above.

1.3.1. These hours shall be taken in accordance with the schedule arranged by the respective counseling department under the supervision of the respective counseling department chair and shall include written approval of the appropriate dean. Where requested, the respective department chair shall consult with a counselor concerning his/her schedule of compensatory hours.

1.3.6. Compensatory time earned shall be taken during the semester academic year in which it was earned, in accordance with Article 19.C.1.3.1. However, where it is in the interests of the program, management will consider and may grant requests by counselors for the carryover of compensatory time from a Fall semester to a Spring semester.